

IGFA/REG/2025
20.3.2025

Dear Sir/Madam,

International Garment Fair Association in collaboration with the three major garment exporters associations organizes the India International Garment Fair (IIGF), bi-annually. The next IIGF i.e. 73rd in the series is scheduled to be held from 1 - 3 July, 2025 at Hall No. 1 (3 quarter - 21200 sq.mtr), Yashobhoomi, Dwarka, New Delhi.

We would hire an agency for providing security services at the venue during fair/pre-fair days. You are requested to send your best rate for the following as per the format given below:

Description	Rates for 12 hours duty (Rs.)	GST/Taxes
Security Guard (Male/ Female)		
Security Supervisors (Male/ Female)		
Detective personnel		
Bouncers		
Wireless sets (Small One) (Walky Talky) (Should have the range to cover the entire Yashobhoomi)	Rate per set per day	
Taxes/GST (if any)		
Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year		

Please also attach the deployment chart of security guards, detective personnel, bouncers & Supervisors. The Agency must submit a "No Theft" guarantee on their letter head for the period 30th June to 4 July, 2025.

You would be required to submit an EMD/Performance Guarantee of Rs. 25,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 73rd IIGF, July, 2025, once the final payment has been settled.

Please send your sealed quotation to the undersigned at International Garment Fair Association, C/o AEPC, 406, 4th Floor, Apparel House, Sector 44, Institutional Area, Gurugram 122003 (Haryana) **latest by 3rd April'2025.**

Thanking you,

Yours faithfully,
Somnath Kundu
Consultant, IGFA